



Kāti Huirapa Rūnaka ki Puketeraki

22/12/2020

Positions Available: In October we started looking for people to fill a range of key positions at our Runaka which is based in Karitane. We are continuing that search for people who see their future in working for a developing flax roots mana whenua / Runaka organisation. For most of the positions we have some flexibility with regard to how the roles will be worked i.e. contract, part-time, place of work etc. We want to hear how your skills & experience would really make the role work to achieve the desired outcomes.

Kaitoko .75 FTE 6-month position. The Kaitoko will have worked in the Education Sector and will have a passion for connecting tauira Māori, especially tauira of our runaka, with education pathways. The Kaitoko will work with the schools of East Otago to ensure our MOU's with the schools are current, relevant and being implemented. The Kaitoko will be responsible for the oversight of the LEOTC contract held by the Runaka to deliver Kai Tahu themed education programmes to Year 1- 13 school students on Otago marae. The Kaitoko will bring their knowledge of the iwi, the sector and education networks to build strategic relationships to promote delivery of cultural knowledge via the education system for the benefit of tauira Māori.

Te Reo Rakatahi – LEOTC Facilitator 12 month position. Kāti Huirapa Rūnaka ki Puketeraki delivers te reo Māori programmes – Te Reo Rakatahi i Otago - on Otago marae under contract to the Ministry of Education. The service is “customer-focused”, aiming to allow schools to have an authentic Māori learning experience at the same time enabling them to meet the objectives of the New Zealand Curriculum. The LEOTC Facilitator will manage, facilitate and deliver Kai Tahu Māori themed education programmes to Year 1- 13 school students on Otago marae.

Kaihāpai. .75 FTE - Full-time permanent. This is a position to help the Runaka meet our obligations of the paepae and of manaaki ki kā manuhiri. The role requires a great communicator, a people person, who can connect well with manuhiri and Runaka whānau, as well as operate as part of a team with the Runaka staff. The Kaihāpai will make sure the paepae is looked after for all hui, wānaka and any other events at the marae. They will be able to provide cover themselves on the paepae but will also draw others into these roles and encourage them in coming forward and stepping up. They will also be focused on our manuhiri to ensure hui go smoothly and that the mana of our marae is upheld at all times.

Puketeraki Marae: 520 Apes Road, Puketeraki. Office: 121 Grimness Street C/0- Post Office, Karitane, 9440,

Phone (03) 465 7300, Email: manager@puketeraki.nz

Whānau Ora Navigator. Full-time 1-year position. Kati Huirapa Runaka ki Puketeraki developed He Rautaki Tautoko Whānau, a proposal for a Whānau Resilience Programme in response to the challenges of the Covid-19. The rautaki was then extended to a fuller Hauora strategy. The Whānau Ora Navigator will work with the Runaka Hauora rōpū to implement the Hauora Strategy in alignment with the Whānau Ora Pou (framework).

Tumu Pakihi – Economic initiatives & strategic planning (position on hold). In the New Year we hope to renew the call for Te Tumu Pakihi. Where we are looking for someone to bring their experience in the establishment & growth of commercial enterprises to support the Runaka emergent enterprises & associated governance bodies. Tumu Pakihi will also support strategic planning & business planning across the organisation.

Contact the Runaka Manager (manager@puketeraki.nz) for more information about the positions after 11th January.

Expressions of Interest (letters of application along with CV's) are open until Friday 22 January 2021.

Nā Suzanne Ellison

Runaka Manager

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